



Estd.1974
H. A. L. SCHOOL, LUCKNOW

(+2School Affiliated to C. B. S. E. Delhi)

Cost of Form

H.A.L. : Rs. 200/-(with
Adm. Fee)
NON H.A.L.: Rs. 200/-

Application Form for Admission

Session 20 -20

FORM NO.

FOR OFFICE USE ONLY

Date of Application Serial No
Admission No
Date of Admission (if granted) Class Section
Birth Certificate Attached/ Not Attached.....

.....
OFFICE SUPDT.

.....
PRINCIPAL

1. Full Name of the Candidate (In Block Letters)
2. Date of Birth (a) In Figures
(b) In Words
3. Age at the time of admissionYrsMonthsDays.....
4. Nationality and Religion.....
5. (a) Full Name of Father.....
(b) Full Name of Mother.....
(c) Occupation of Father.....
(d) P.B. No PostDeptt
- (e) Monthly Income of Father/Guardian
- (f) Full postal Address of Parent/Guardian.....
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- (g) Permanent Postal Address of Parent/Guardian.....
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- 6. (a) Name of Last School attended.....
- (b) Class in Which studying.....
- (c) Medium of Instruction.....
- (d) Result of Last Examination
- (e) Percentage of Marks Obtained
- (f) Name of Board of Examination

- 7. Class to Which admission is sought
- 8. No. and Date of Transfer Certificate Attached
- 9. Whether belongs to
 - (a) Rural/ Urban area
 - (b) Scheduled Cast/ Scheduled Tribe
 - [Attached original certificate]
- 10. Whether any relative is a student of this school
- (State relationship and particulars)

CERTIFICATE BY THE PARENT / GUARDIAN

I have thoroughly read the instructions school rules and regulations mentioned in the school diary and Fee Regulation printed inside out cover of the fee book. I undertake to abide them and to uphold them with my son/ daughter/ ward.

I further declare that all the entries filled in this admission form are correct.

Date

.....
Signature of Parent/ Guardian

**Note:- With the application form the following document must be attached.
Application incomplete of these documents is liable to be rejected.**

- (a) Certificate of Age.
- (b) Certificate of Education Qualifications.
- (c) Transfer Certificate from last School attended.
- (d) Character Certificate from last school attended.

RULES OF EXAMINATION & PROMOTIONS

1. The College year starts in April.
2. The promotion of child will depend on the average marks of periodical test, result and the Annual Examination.
3. Any pupil whose attendance fails by 25% or who is lacking in regularity, punctuality and steady completion of daily work will not be allowed to sit for the promotion examinations unless previous permission has been granted by the Principal.
4. There will be periodical assessments on the basis of class work, home work, test response in class and oral work.
5. Those securing less than 40% marks in more than two subjects in the annual average will not be promoted despite having secured over 50% aggregate.
6. Make up tests will not be given for being absent on any ground. In case of absence on account of illness the pupil's general performance in the class will be taken into consideration.
7. The assessment made by the teachers and checked by the Principal is fair and final. No argument by the parent for undeserving promotion will be entertained.

Parents/Guardians or other persons are forbidden to see their children or interview their Teachers during college hours without the prior permission of the Principal.

EXAMINATION

1. All students must appear for all School Examinations. The use of unfair means in an examination will entail the annulment of the entire result. If it occurs during Final Examination Promotion will be denied. If the offence is repeated in subsequent examination Parents/Guardians will be requested to withdraw their wards from the college.
2. Parents are requested to check their children's copies and sign all tests and report sheets.
3. Parents are expected to attend Parent Teacher's Meeting that are arranged every term.
4. Special PTM's meetings will be organised for the distribution of Report Cards. The report cards will be shown only to parents or legal guardians of the wards. All Parents/Legal Guardians are requested to attend the same to see the progress of their ward.
5. The name of ward-may be struck off from the rolls if the student fails to attend three working days without application. In such event Re-admission may be sought.

DISCIPLINARY RULES

1. Parents, Guardians are expected to co-operate with the College authorities in enforcing regularity and discipline. and taking an active and helpful interest in the activities of the College.
2. School property willfully damaged or destroyed will be required to be made good. In addition a heavy fine may also be imposed.

3. Every pupil should keep the College tidy, neat and clean, Bins are provided for any litter.
4. The college is not responsible for any student's loss of property. Students are responsible for looking after their books, personal items etc.
5. No jewelers are to be worn except a watch and no make up of any kind is to be used. Nails are to be kept short.
6. The main drive is out of bounds for all students. Vehicles should be properly locked and parked in the allowed place.
7. All students are strictly forbidden to buy eatables from vendors.
8. Students are strictly prohibited from carrying any of the following on their person -
 - (a) Any sharp edged or potentially life threatening objects such as Knives/Knuckle dusters/Chains/or Lethal weapons etc.
 - (b) Pan Masala Tobacco/Cigarettes/any form of drugs or alcohols.
 - (c) Any pornographic literature.
(If found guilty RUSTICATION may be considered & implemented)

Fringe benefits

Fringe benefits given free of cost

- Free enrichment classes for students weak in any subject.
- Free Career Counseling and guidance by expert Counselors from various fields.
- Free exposure to various competitions like Debates, G. K., Quiz, Art and Craft, Maths and Science Olympiads etc.

It includes Tuition, Admission Library and Reading Room, Laboratory upkeep and establishments, Games, Development Home examination, Identity card, Audio Visual Aids, Student Aid, Medical Aid and Examination Fees. Fees once paid are neither refundable nor transferable. Refund of caution money and Security money is to be made after Final Examinations including practical of the final session.

Fees once paid are neither refundable nor transferable. Refund of caution money and Security money is to be made after Final University Examinations including practical of the final session and after making deductions for loss of book, breakage etc. Refund of the Security money will be done on producing Original Copy of Bank deposit slip for the same.

Caution money should be collected within three years. Unclaimed caution money will automatically lapse after three years.